

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
September 12, 2022 – 5:30 p.m.
General Brown Room of the Jr.-Sr.High School.

Final
AGENDA

REGULAR MEETING / PUBLIC HEARING – 5:30 P.M.

Call to Order – Pledge of Allegiance

A. APPROVAL OF AGENDA

B. PUBLIC HEARING – *District-Wide School Safety Plan*

C. PRESENTATIONS –

1. *Champions of Change Recognition* – NYS School Boards Association
2. *Annual Fire Inspection Report* – Mr. John Warneck - NCE Environmental Consultants

D. PUBLIC COMMENT REQUESTS – None

E. CONSENT AGENDA

- Approval of Minutes as listed:
 - August 8, 2022 – Regular Meeting
 - August 10, 2022 – Special Meeting
 - August 24, 2022 – Special Meeting
 - August 25, 2022 – Special Meeting
1. Approval of Buildings and Grounds Requests as listed:
 - DEX / BGP soccer fields – August 29, 2022 - October 31, 2022 from 6:00 p.m. to 7:30 p.m. – Eastern Shore Youth Soccer-Kristen Proven, President – practices/games
 2. Approval of Conferences and Workshops as listed:
 - Tiffany Orcesi – NYSSBA Annual Convention & Education Expo – Oncenter and Marriott Syracuse Downtown – Syracuse, NY
 3. Approval of Conferences and Workshops as per *My Learning Plan Report*

F. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports/Staff Member Reports and Presentations

1. Comments / Information shared by Board Members
2. Staff Member Reports-Mrs. LaSage will talk about Book Banning Week

Items for Board Information/Discussion

3. Board Information – Registration for voting delegates to the NYSSBA Annual Business Meeting is now open. The business meeting will be held virtually **Monday, October 17, 2022 at 4 PM**. Nominations will be taken at the October meeting.
4. Board Information – Invitation from **Jefferson-Lewis School Boards Association Fall Dinner-Presentation** to be held at Ryan’s Lookout, Henderson, NY on September 27, 2022.

Items for Board Discussion / Action

5. Board Action – Approval is requested for the adoption of the **District-Wide Safety Plan** for the 2022-2023 school year following the public hearing. The plan was posted publicly on the District website with opportunity to provide feedback and comments.
6. Board Action – **2022 Annual Fire Inspection Report** as presented by Mr. John Warneck – NCE Environmental Consultants.

7. Board Action – Approval is requested for the adoption of the following resolution for Lead Evaluator of Teachers: **WHEREAS**, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification, **BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Teachers:**
 - Janelle Dupee (07/13/2022)
 - Joseph Folino (07/13/2022)
 - David Ramie (07/13/2022)
 - Melissa Nabinger (07/13/2022)
8. Board Action – Approval is requested to **excess the following equipment** as surplus / obsolete / unusable as per Board of Education Policy #5250: (3) Sections of wrestling mats, maroon and white in color, approx. 10’ x 30’ long
9. Board Action – Approval is requested to accept a donation of a used flat top electric stove, (Bosch/HES5L53U8), for use in the Home & Careers classroom
10. Board Action – Approval is requested for the **Committee on Special Education Reports**
11. Board Discussion / Action – Discussion regarding filling the position of Assistant Superintendent / District Treasurer

G. ITEMS FOR BOARD ACTION – PERSONNEL

12. Board Action – Approval of **2022-2023 Substitute Instructional and Non-Instructional Personnel Item #11-D**, as continued from the Organizational meeting held July 1, 2022:

Substitute Teachers	Substitute Aides	Substitute Nurses
Christopher Beebe:Kristen Beebe Judith Bennett:Gary Black Dawn Comins:Amber Gordon Susan Heise: Eric Makuch Mallory Marks: Avairee McConnell Chloe Moore: Maria Schueler	Susan Heise: Julie Hulbert Avairee McConnell Chloe Moore:Cindy Parker	Virginia Devine Julie Hulbert

13. Board Action – **BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools**, the General Brown Central School District Board of Education takes action to **approve the appointment of Christine E. Kennedy, School Resource Officer**, effective September 13, 2022, at a salary of \$50,000 annually as per agreement.
14. Board Action - **BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools**, the General Brown Central School District Board of Education takes action to **enter into agreement with Christine E. Kennedy** to serve as the District’s School Resource Officer, and that the Board of Education authorizes Ms. Kennedy to carry a firearm while on duty, and that this Resolution shall serve as written authorization to do the same.

H. ITEMS FOR BOARD ACTION – PERSONNEL continued

15. Board Action – Retirements:

Name	Position	Effective Date

16. Board Action – Resignations:

Name	Position	Effective Date
*Ericka Natali	Modified Cheerleading Coach-Paid	09/08/2022

17. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if appl.)	Effective Date
Robin D. Brouty	Food Service Laborer	\$14.00 per hour	n/a	Emergency appt. eff. 08/28/2022
Sarah D. Harris	Long-term Substitute Teacher	\$150 per day	n/a	Emergency appt. eff. 08/31/2022
Monique Merchant	Typist	\$15.50 per hour	1-yr. provisional appt.	Emergency appt. eff. 08/31/2022
Benjamin L. Deskins	Computer Support Specialist	\$40,000 annually	1-yr. probationary appt.	Emergency appt. eff. 09/06/2022
Valerie A. Mitchell	Substitute Food Service	\$13.30 per hour	n/a	09/13/2022
Judy L. Gracey	Substitute Food Service	\$13.30 per hour	n/a	09/13/2022
Christine E. Kennedy	School Resource Officer	\$50,000	1-yr. probationary appt.	09/13/2022
Rodney B. Keefer	Maintenance mechanic	\$45,000 annually	1-yr. probationary appt.	09/13/2022
Jenny E. Sterling	Substitute Teacher Substitute Aide	\$100 per day \$13.30 per hour	n/a n/a	09/13/2022
Julia M.Cean	Substitute Teacher Substitute Aide	\$100 per day \$13.30 per hour	n/a n/a	9/13/2022
Robert C. Finn	Substitute Teacher Substitute Aide	\$100 per day \$13.30 per hour	n/a n/a	9/13/2022
Michael E. Lane	Substitute Teacher	\$100 per day	n/a	9/13/2022
*Zhenyu Luo	7-Hour Teacher Aide	\$13.50 per hour	n/a	09/13/2022

I. **ITEMS FOR BOARD ACTION – PERSONNEL continued**

18. Board Action – Approval of **Authorizations Item #8**, as continued from the Organizational meeting held July 1, 2022:

- **Leann Hill** – Migrant Education, McKinney-Vento, Section 504 District Coordinator
- **Business Official** – Chairman District meetings and Elections, Records Access and Retention, Capital Assets Preservation Officer, Budget Transfers, Instructional Material Replacement
- **David Ramie** – Title IX Coordinator
- **Superintendent of Schools** – Records Access and Retention, District Sexual Harrassemet Officer, Designated Educational Official (DEO)
- **Christine E. Kennedy** – School Security/Safety Officer

J. **ITEMS FOR BOARD ACTION – PERSONNEL continued – Coaching Appointments**

19. Board Action – In the event that the season is shortened, stipends will be prorated in proportion to the actual duration of service.

(A) **UNPAID** Coaching Appointments:

Name	Sport / Season Fall 2022-2023	Coaching Certification	Effective Date
*Ericka Natali	Cheerleading-Varsity Asst. Coach	Temporary Coaching License	09/13/2022
*Timothy S. Boshane	Football-Modified Asst. Coach	Temporary Coaching License	09/13/2022

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd -4th Renewal as required: Child Abuse/School Violence/ DASA/ First Aid CPR/Concussion Workshop/ Philosophies & Principals/Theories and Techniques [sport specific] /Health Sciences/Fingerprint Clearance ****

K. **ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

20. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received **FINAL CLEARANCE** from SED:

- **Robin D. Brouty** – Food Service
- **Benjamin L. Deskins** – Tech Support
- **Sarah D. Harris** – Substitute Teacher
- **Valerie A. Mitchell** – Substitute Food Service
- **Judy L. Gracey** – Substitute Food Service

- **Rodney B. Keefer** – Custodial
- **Christine E. Kennedy** – SRO
- **Jenny E. Sterling** – Substitute Teacher
- **Julia M. Cean** – Substitute Teacher
- **Robert C. Finn** – Substitute Teacher
- **Michael E. Lane** – Substitute Teacher
- ***Timothy S. Boshane** – Coach
- ***Zhenyu Luo** – Teacher Aide

L. SUPERINTENDENT REPORTS

21. Business Official – Joe Eberle
22. Superintendent – Mary Ann Dobmeier

M. CORRESPONDENCE LOG

23. Correspondence Log

N. ITEMS FOR NEXT MEETING

24. **Monday – October 3, 2022 – Regular Meeting** will begin at 5:30 p.m. in the *General Brown Room* of the JSHS

O. PROPOSED EXECUTIVE SESSION

25. A motion is requested to enter executive session for the discussion of _____

RETURN TO OPEN SESSION

26. A motion is requested to adjourn the executive session and reconvene the regular meeting.

MOTION FOR ADJOURNMENT

27. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

*Indicates items added after the preliminary agenda was provided to the Board of Education.

NCE Environmental Consultants

August 21, 2022

Mr. Joe Watson
Superintendent Buildings and Grounds
General Brown Central School District
Dexter, New York 13634

Re: 2022 Fire Inspections

Dear Mr. Watson;

I have completed the fire inspections of all the buildings in the district and the following violations were noted. It is required that these violations be corrected in order to receive a certificate of occupancy.

High School

1. Item 10A2 Exit instructions missing in 521. – Put in place
2. Item 17H2 Emergency light outside gym not working. – Auditing HS for replacements.

Baseball Storage - No violation noted.

Maintenance Storage - No violations noted.

Football Tower - No violation noted.

Bus Garage

1. Item 12E1 Microwave plugged into power strip in the breakroom. – Microwave moved to better location

Dexter Elementary – No violations noted.

Dexter Pole Barn – No violations noted.

Brownville/Glen Park Elementary

1. Item 14A2 Stage curtains do not have current treatment certificate. – Curtains have been removed. Pricing replacements.

Concession Stand

1. Power strip is hanging in the any. Plugged into lights. – Power strip removed.

36173 NYS Rt. 12E Clayton, New York 13624
315-654-5077

Please advise me as to the date of the board meeting for the presentation of this report. You need to notify the public and the fire department as to the time and date of this meeting.

Sincerely yours,

John Warneck

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

SPECIAL MEETING
August 10, 2022 – 1:00 p.m.
General Brown Room of the Jr.-Sr.High School.

Unapproved
MINUTES

SPECIAL MEETING – The meeting was called to order at 1:00 p.m., followed by the *Pledge of Allegiance*.

MEMBERS PRESENT: Kelly Milkowich, President; Tiffany Orcesi, Vice President; Natalie Hurley; Albert Romano, Jr.; Jamie Lee; Jason Reynolds; Kimberly Shuler

OTHERS PRESENT: Stephen J. Todd, District Superintendent

A. APPROVAL OF AGENDA

Motion for approval by Albert Romano, Jr., seconded by Tiffany Orcesi, with motion approved 7-0.

B. ITEMS FOR BOARD ACTION

1. Board Action – Approval is requested to appoint President Kelly Milkowich as Clerk Pro-tem in the absence of the District Clerk. Motion for approval by Kimberly Shuler, seconded by Jamie Lee, with motion approved 7-0.

C. BOARD DISCUSSION

1. The Board discussed the results of the staff survey to help set criteria for Superintendent candidates.
2. The Board toured the library to assess its' use for interviewing candidates.
3. The Board discussed general topics regarding the search process.

D. PROPOSED EXECUTIVE SESSION

1. **A motion was requested to enter an executive session** for the discussion of the employment history of five (5) specific individuals.
Motion for approval by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 7-0. Time 1:36 p.m.

RETURN TO OPEN SESSION

2. **A motion was requested to adjourn the executive session** and reconvene the special meeting.
Motion for approval by Jamie Lee, seconded by Jason Reynolds, with motion approved 7-0. Time 3:35 p.m.

MOTION FOR ADJOURNMENT

3. **There being no further business or discussion**, a motion was requested to adjourn the special meeting.
Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 7-0. Time 3:36 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

SPECIAL MEETING
August 24, 2022 – 4:30 p.m.
Library / Jr.-Sr. High School

Unapproved
MINUTES

SPECIAL MEETING – The meeting was called to order at 4:45 p.m., followed by the *Pledge of Allegiance*.

MEMBERS PRESENT: Kelly Milkowich, President; Tiffany Orcesi, Vice President; Natalie Hurley; Albert Romano, Jr.; Jamie Lee; Jason Reynolds; Kimberly Shuler

OTHERS PRESENT: Stephen J. Todd, District Superintendent

A. APPROVAL OF AGENDA

Motion for approval by Kimberly Shuler, seconded by Tiffany Orcesi, with motion approved 7-0.

B. PROPOSED EXECUTIVE SESSION

1. **A motion was requested to enter an executive session** for the discussion of the employment history of three (3) specific individuals.

Motion for approval by Albert Romano, Jr., seconded by Jamie Lee, with motion approved 7-0. Time 4:50 p.m.

RETURN TO OPEN SESSION

2. **A motion was requested to adjourn the executive session** and reconvene the special meeting.

Motion for approval by Albert Romano, Jr., seconded by Tiffany Orcesi, with motion approved 7-0. Time 8:42 p.m.

MOTION FOR ADJOURNMENT

3. **There being no further business or discussion**, a motion was requested to adjourn the special meeting.

Motion for approval by Kimberly Shuler, seconded by Jason Reynolds, with motion approved 7-0. Time 8:42 p.m.

— Motions provided by President Milkowich serving as Clerk Pro-Tem

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated August 24, 2022

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

SPECIAL MEETING
August 25, 2022 – 4:30 p.m.
Library / Jr.-Sr. High School

Unapproved
MINUTES

SPECIAL MEETING – The meeting was called to order at 4:30 p.m., followed by the *Pledge of Allegiance*.

MEMBERS PRESENT: Kelly Milkowich, President; Tiffany Orcesi, Vice President; Natalie Hurley; Albert Romano, Jr.; Jamie Lee; Jason Reynolds; Kimberly Shuler

OTHERS PRESENT: Stephen J. Todd, District Superintendent

A. APPROVAL OF AGENDA

Motion for approval by Tiffany Orcesi, seconded by Jamie Lee, with motion approved 7-0.

B. PROPOSED EXECUTIVE SESSION

1. **A motion was requested to enter an executive session** for the discussion of the employment history of three (3) specific individuals.

Motion for approval by Kimberly Shuler, seconded by Jason Reynolds, with motion approved 7-0. Time 4:49 p.m.

RETURN TO OPEN SESSION

2. **A motion was requested to adjourn the executive session** and reconvene the special meeting.

Motion for approval by Tiffany Orcesi, seconded by Jamie Lee, with motion approved 7-0. Time 8:25 p.m.

MOTION FOR ADJOURNMENT

3. **There being no further business or discussion**, a motion was requested to adjourn the special meeting.

Motion for approval by Albert Romano, Jr., seconded by Natalie Hurley, with motion approved 7-0. Time 8:25 p.m.

— Motions provided by President Milkowich serving as Clerk Pro-Tem

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated August 25, 2022

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

August 8, 2022

General Brown Room / Jr.-Sr. High School

**Unapproved
MINUTES**

REGULAR MEETING - The meeting was called to order at 5:30 p.m. by Vice President Tiffany Orcesi, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Kelly Milkowich, President; Tiffany Orcesi, Vice President; Natalie Hurley; Albert Romano, Jr.; Jason Reynolds; Kimberly Shuler

MEMBER ABSENT: Jamie Lee

OTHERS PRESENT: Mary Anne Dobmeier, Interim Superintendent; Lisa K. Smith, Assistant Superintendent; Debra L. Bennett, District Clerk; Missie Nabinger, Principal Brownville Glen Park; Joseph Folino, Assistant Principal Jr.-Sr. High School; Faculty; New Staff Members; Members of the Community

A. APPROVAL OF AGENDA

Motion for approval by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 6-0.

B. PUBLIC HEARING – Code of Conduct

The regular meeting was opened with a **Public Hearing regarding the Code of Conduct**, which has been posted publicly on the District website with opportunity to provide feedback and comments. Interim Superintendent Dobmeier reported that no questions or comments had been submitted for the public record. The Board of Education provided suggestions for clarification, and those changes may be incorporated at a later date.

Following discussion, the Board of Education took action to adopt the Code of Conduct for the 2022-2023 school year.

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, Jr., with motion approved 6-0.

C. PRESENTATIONS – None

D. PUBLIC COMMENT REQUESTS – None

E. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Tiffany Orcesi, and seconded by Natalie Hurley, with motion approved 6-0.

1. Approval of Minutes as listed:

- July 1, 2022 – Organizational Meeting
- July 1, 2022 – Regular Meeting

2. Approval of Buildings and Grounds Requests as listed:

- JSHS Fisher Field (old gym in the event of inclement weather) – August 15-19, 2022 from 9:00 a.m. to 12:00 p.m. – Lady Lions Lacrosse – K-6 Youth LAX Camp

3. Approval of Conferences and Workshops as listed:

- Natalie Hurley – NYSSBA Annual Convention & Education Expo – Oncenter and Marriott Syracuse Downtown – Syracuse, NY
- Kelly Milkowich – NYSSBA Annual Convention & Education Expo – Oncenter and Marriott Syracuse Downtown – Syracuse

4. Approval of Conferences and Workshops as per *My Learning Plan Report*

F. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports/Staff Member Reports and Presentations

1. Comments / Information shared by Board Members – The Board will meet on Wednesday, August 10 at 1:00 p.m. in the General Brown Room to review Superintendent candidates. The community will be informed of future meetings, tentatively August 24 and August 25, 2022.

2. Staff Member Reports – Mr. Folino and Mrs. Nabinger provided comments to the Board.

Items for Board Information/Discussion

3. Board Information – PIVOT Student Assistance Program 2021-2022 Second Semester Report
4. Board Information – End of Year Reports 2021-2022
5. Board Information – **The 2022 NYSSBA Annual Convention and Education Expo** will be held at the Oncenter and Marriott Syracuse Downtown, Syracuse NY on October 27-29, 2022. Registration fee will be \$515 from August 1-September 11, 2022. The registration fee will be \$565 from September 12 and after. The Education Expo will be held in Buffalo for 2023.

Items for Board Discussion / Action

6. Board Action – Policy Review
 - 2nd Reading / Adoption - **Policy #5621 (as revised) – Accounting of Fixed Assets**
Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 6-0.
7. Board Action – **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **cafeteria flooring bid, submitted by D & L Massey, Inc. in the amount of \$28,488.**
Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.
8. Board Action – Approval is requested to **excess the attached equipment listing** as surplus / obsolete / unusable as per Board of Education Policy #5250.
Motion for approval by Tiffany Orcesi, seconded by Jason Reynolds, with motion approved 6-0.
9. Board Action – **School Meal Prices – BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve an increase of 15 cents in the lunch fee, and 10 cents in the breakfast fee. The lunch fee will now be \$2.75, and the breakfast fee will be \$1.50 for the 2022-2023 school year.
Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 6-0.
10. Board Action – Approval of an additional item under **Authorizations Item #8-D – Petty Cash Funds**, as continued from the Organizational meeting held July 1, 2022:
 - Mr. Nevers (Cafeteria) - \$80Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.
11. Board Action – Approval of **Authorizations Item #8-F - Final Tax Collection Dates**, as continued from the Organizational meeting held July 1, 2022:
 - Thursday, September 1st to Friday, September 30th with no penalty
 - Monday, October 3rd to Monday, October 31st with 2% penaltyMotion for approval by Jason Reynolds, seconded by Tiffany Orcesi, with motion approved 6-0.
12. Board Action – **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **2022 School Tax Collection Procedures** and the **2022 School Tax Warrant**
Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.
13. Board Action – Approval of **Railroad Crossings for the 2022-2023 school year**
Motion for approval by Kimberly Shuler, seconded by Jason Reynolds, with motion approved 6-0.
14. Board Action – Approval is requested for the **Committee on Special Education Reports**
Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 6-0.

G. ITEMS FOR BOARD ACTION – PERSONNEL

15. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the following **corrected Instructional Substitute Rate** for the 2022-2023 school year effective September 1, 2022:

	Previous Rate 2021-2022	Proposed Daily Rate 2022-2023
Non-Certified Substitute Teacher	\$95	\$100

Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.

16. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the following **Non-Instructional Substitute Pay Rates** for the 2022-2023 school year effective July 1, 2022:

	Previous Rate 2021-2022	Proposed Hourly Rate 2022-2023
Substitute Teacher Aide	\$13.20	\$13.30
Substitute Food Service Helper	\$13.20	\$13.30
Substitute Cleaner	\$13.20	\$13.30
Substitute Bus Driver	\$17.36	\$17.72
Substitute Nurse	\$20.45	\$21.25

Motion for approval by Kimberly Shuler, seconded by Jason Reynolds, with motion approved 6-0.

17. Board Action – Approval of **2022-2023 Substitute Instructional and Non-Instructional Personnel Item #11-D**, as continued from the Organizational meeting held July 1, 2022:

Substitute Teachers	Substitute Aides	Substitute Bus Drivers	Substitute Nurses	Substitute Food Service
Christine Company Nancy Charlebois Michael Chitro Julie Covey Mackenzi Goutremout Valerie Halpin Kimberlee Mattraw Megan Milkowich Ashley Morrow Brendon Scordo Tyler Scordo Diana Schullette Jill Smith Christina Tarzia	Carol Grant Julie Grieco Ashley Morrow Christina Tarzia	Victoria Hughes	Lori Plantz Laurie Quencer	Melissa Schillinger

Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.

H. ITEMS FOR BOARD ACTION – PERSONNEL continued

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Kimberly Shuler, seconded by Tiffany Orcesi, with motion approved 6-0.

18. Board Action – Retirements:

Name	Position	Effective Date
John A. Carroll	Bus Driver	07/15/2022
Debra L. Bennett	Secretary to Superintendent	^correction 09/01/2022 from 09/02/2022

19. Board Action – Resignations:

Name	Position	Effective Date
Colleen Hurley	Teacher Aide	07/13/2022
Gabrielle Slate	Elementary Teacher	08/25/2022
Laurie Knight	Elementary Teacher	08/30/2022
Casey Raines	Teacher Assistant	08/31/2022
Amanda Eastham	Food Service Laborer / Distribution	08/31/2022
Lisa K. Smith	Assistant Superintendent	08/31/2022

20. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if appl.)	Effective Date
William Shepard	Transportation Director	\$70,000 annual salary	Provisional Promotion	08/09/2022
Leann M. Hill	Director of Students Services (Internship Certification SDL)	\$80,000 annually, will increase to \$85,000 upon receipt of Provisional Certification	Probationary tenure as SDA will begin upon award of Provisional Certification	08/10/2022
Anne M. Kissell	Substitute Food Service Helper	\$13.30 per hour	n/a	08/30/2022
Jenny L. Kissell	Food Service Helper	\$13.30 per hour	n/a	08/30/2022
Leona E. Sharp	Food Service Helper	\$13.50 per hour	n/a	08/30/2022
Rosanne M. Hatch	Food Service Helper	\$14.50 per hour	n/a	08/30/2022
Bruce Parker	5-Hour Bus Driver (was 4.5-Hour)	unchanged	n/a	08/31/2022
Randy VanTassel	4.5-Hour Bus Driver (was 4-Hour)	unchanged	n/a	08/31/2022
Casey Raines	Substitute Teacher	\$100 per day	n/a	09/01/2022
Chen Jiang	Teacher Assistant	^Correction: Step 2 (not Step 1) Annual salary is unchanged	unchanged	09/01/2022
Angela J. Kittle	Teacher Assistant	\$20,000 annually, Step 1	4-year probationary tenure appt. as TA	09/01/2022
Amanda Eastham	7-Hour Teacher Aide	\$13.60 per hour	n/a	09/01/2022
Janelle R. Dupee	Principal	\$103,000 annually	3-year probationary tenure appt. as School District Administrator	09/01/2022
Debra L. Bennett	0.5 Typist	Unchanged	n/a	^correction 09/01/2022 from 9/02/2022
Joshua E. Velasquez	Elementary Teacher	\$50,215 annually, Step 1-MB+39	4-year probationary tenure appt. as Elem. Teacher	09/01/2022
Alicia M. McDermott	Elementary Teacher	\$57,565 annually, Step 8-MB+39	4-year probationary tenure appt. as Elem. Teacher	09/01/2022
Donald Eastham	Substitute Bus Driver	\$17.72 per hour	n/a	08/09/2022

I. **ITEMS FOR BOARD ACTION – PERSONNEL continued**

21. Board Action – Approval of **Authorizations Item #7C and #8B-I**, as continued from the Organizational meeting held July 1, 2022:

- **Marli Eyestone** – Classroom Activity Fund Central Treasurer
- **Janelle Dupee** – Dignity Act Building Coordinator-Dexter / Odyssey of the Mind Co-Coordinator / District Pre-K Co-Coordinator / Reading Co-Coordinator / Petty Cash \$100
- **Leann Hill** – Chairperson and Representative for Committee on Special Education, CPSE, and CSE Sub-Committee / Section 504 Coordinator

Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 6-0.

J. ITEMS FOR BOARD ACTION – PERSONNEL continued – Coaching Appointments

22. Board Action – In the event that the season is shortened, stipends will be prorated in proportion to the actual duration of service.

A motion for approval of the following coaching appointments, with *effective dates* as listed, is made by Jason Reynolds, seconded by Tiffany Orcesi, with motion approved 6-0.

(A) **PAID** Coaching Appointments:

Name	Sport / Season Fall 2022-2023	Coaching Certification	Effective Date
Gary Black	Football-Varsity Coach	Professional Coaching License	08/20/2022
Megan Schweitzer	Cheerleading-Varsity Coach	Teacher Coach	08/22/2022
Nicholas Nortz	Boys' Soccer-Varsity Coach	Teacher Coach	08/22/2022
Philip Jenner	Boys' Soccer-Modified Coach	Teacher Coach	09/06/2022
Melissa Grimes	Girls' Soccer-Modified Coach	Teacher Coach	09/06/2022
Anthony Secreti	Football-Jr. Varsity Assistant Coach	Temporary Coaching License	08/20/2022
William Covey	Tennis-Varsity Coach	Teacher Coach	08/22/2022
Christopher Beebe	Football-Modified Coach	Temporary Coaching 2 nd to 4 th Renewal	08/29/2022
Erica Natali	Cheerleading-Modified Coach	Temporary Coaching License	09/06/2022
Monica Makuch	Girls' Soccer-Jr. Varsity Coach	Temporary Coaching License	08/22/2022
Shawn McManaman	Football-Jr. Varsity Coach	Temporary Coaching License 2 nd -4 th Renewal	08/20/2022
Michael Chitro	Cross-Country-Modified Coach	Temporary Coaching License	09/06/2022
Hannah Smithers	Girls' Soccer-Jr. Varsity Assistant Coach	Teacher Coach	08/22/2022
Robert Pauly	Football-Modified Assistant Coach	Temporary Coaching License 1 st Renewal	08/29/2022
Stephanie Newvine	Girls' Soccer-Varsity Assistant Coach	Teacher Coach	08/22/2022
Jose' Bernier	Boys' Soccer-Varsity Assistant Coach	Teacher Coach	08/22/2022
Brightlynn J. Sharlow	Cheerleading-Varsity Assistant Coach	Teacher Coach	08/22/2022
Andrew Shaw	Football-Varsity Assistant Coach	Professional Coaching License	08/20/2022 conditional appt. pending completion of CPR course 08/06 and 08/09
Matthew Milkowich	Girls' Soccer-Varsity Coach	Temporary Coaching License 2 nd to 4 th Renewal	08/22/2022 conditional appt. pending completion of Theories & Techniques course 08/15/22
Amy O'Riley	Girls' Soccer-Modified Assistant Coach	Teacher Coach	09/06/2022 conditional appt. pending completion of CPR course 08/16 and 08/18/22
Brennon T. Derouchie	Boys' Soccer-Modified Assistant Coach	Temporary Coaching License	09/06/2022

(B) **UNPAID** Coaching Appointments:

Name	Sport / Season Fall 2022-2023	Coaching Certification	Effective Date
Alan Rawleigh	Football-Varsity Assistant Coach	Temporary Coaching 2 nd to 4 th Renewal	08/20/2022
Mark Heller	Football-Varsity Assistant Coach	Professional Coaching License	08/20/2022
Christopher Williams	Football-Modified Assistant Coach	Temporary Coaching License	08/29/2022
Drew Heise	Football-Varsity Assistant Coach	Temporary Coaching License 1 st Renewal	08/20/2022
Justin Hall	Football-Varsity Assistant Coach	Professional Coaching License	08/20/2022

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd-4th Renewal as required: Child Abuse/School Violence/ DASA/ First Aid CPR/Concussion Workshop/ Philosophies & Principals/Theories and Techniques [sport specific] /Health Sciences/Fingerprint Clearance ****

K. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

23. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to

NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Mary Anne Dobmeier** – Interim Superintendent
- **Ericka L. Natali** – Coach
- **Anne M. Kissell** – Cafeteria
- **Jenny L. Kissell** – Cafeteria
- **Leona E. Sharp** – Cafeteria
- **Rosanne M. Hatch** – Cafeteria
- **Leann M. Hill** – School District Administrator
- **Janelle R. Dupee** – School District Administrator
- **Brightlynn J. Sharlow** – Coach
- **Brennen T. Derouchie** – Coach
- **Joshua E. Velasquez** – Teacher
- **Alicia M. McDermott** – Teacher

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.

L. SUPERINTENDENTS' REPORTS

24. Assistant Superintendent Smith updated the Board regarding the UPK grant, recently submitted, and the external audit set to begin next week. The auditors will report to the Board at the October meeting.
25. Superintendent Dobmeier commented on the Code of Conduct survey; District Wide Safety Plan; Data Analysis; and the loss of a significant administrative position following Mrs. Smith's departure. Following discussion, the Board of Education came to consensus to authorize Mrs. Dobmeier to engage the services of Jefferson-Lewis BOCES to contract for an interim business administrator.

M. CORRESPONDENCE LOG

26. Correspondence Log

N. ITEMS FOR NEXT MEETING

27. **Wednesday – August 10, 2022 – Special Meeting** will begin at 1:00 p.m. in the *General Brown Room of the JSHS*
28. **Wednesday – August 24, 2022 – Special Meeting** – Time TBD
29. **Tentative – Thursday – August 25, 2022 – Special Meeting** if required
30. **Monday – September 12, 2022 – Regular Meeting** will begin at 5:30 p.m. in the *General Brown Room of the JSHS*

O. MOTION FOR ADJOURNMENT

31. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.
Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 6-0. Time 6:00 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated August 8, 2022

ReportResults

My Learning Plan Report for BOE approval- September 12, 2022

Building_Name	Last_First_Name	Activity_Title	Start_Date	End_Date
DISTRICT OFFICE	Hill, Leann	Lead Evaluator Initial Certification - In-person Workshop	10/19/2022	10/19/2022
JR-SR HS	LASAGE, CARRIE	Computer Science and Digital Fluency Standards Course	10/12/2022	11/16/2022
JR-SR HS	LASAGE, CARRIE	SLS Communication Coordinator Meeting - In-Person Meeting	10/13/2022	10/13/2022
JR-SR HS	LASAGE, CARRIE	SLS Council Meeting - In-Person Meeting	10/13/2022	10/13/2022
JR-SR HS	LASAGE, CARRIE	SLS Communication Coordinator Meeting - In-Person Meeting	12/1/2022	12/1/2022
JR-SR HS	LASAGE, CARRIE	SLS Council Meeting - In-Person Meeting	12/1/2022	12/1/2022
BGP	Scott, Amy	Lead Evaluator Initial Certification - In-person Workshop	10/19/2022	10/19/2022
DEXTER	Scott, Amy	Lead Evaluator Initial Certification - In-person Workshop	10/19/2022	10/19/2022